

CITY OF EAST HOPE – BUILDING AND PLANNING DEPT.

Mailing Address: P.O. Box 186, Hope, ID 83836 • City Hall: 110 School Road, East Hope • (208) 264-5877 (PHONE/FAX)
www.cityofeasthope.com (web page)

VACATION/SHORT-TERM RENTAL REGISTRATION

FOR OFFICE USE ONLY:

City File #	Date Received:
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APPLICANT INFORMATION:

Landowner's name:		
Mailing address:		
City:	State:	Zip code:
Telephone:	Email:	

EMERGENCY INFORMATION:

(Please provide contact information for **two** additional individuals besides the landowner who have the authority to respond to emergencies or rental violations.)

#1 24-hour emergency contact name:
#1 Emergency contact telephone:
#2 24-hour emergency contact name:
#2 Emergency contact telephone:

PARCEL/SITE INFORMATION:

Parcel #:	
Subdivision name, lot/block or legal description:	
Site address:	
Current zoning:	Current use:
Number of bedrooms:	Planned maximum occupancy:

APPLICATION ATTACHMENTS:

Please provide the following attachments:
<input type="checkbox"/> Current deed
<input type="checkbox"/> Site plan showing: <ul style="list-style-type: none">✓ Property lines and dimensions.✓ Location, dimensions and uses of subject rental structure and other existing structures.✓ Name and locations of all streets, alleys and driveway entrances.✓ Location of all water courses.✓ Parking areas.✓ Location of septic tank, water lines, trash and recycle receptacles.✓ Landscaping, fencing, or other pertinent rental features.
<input type="checkbox"/> Floor plan showing: <ul style="list-style-type: none">✓ All rooms of the rental structure, showing dimensions and type of room✓ Portion of structure to be rented✓ Location of smoke detectors, fire extinguishers, carbon-monoxide detectors.

- ✓ Egress windows
- ✓ Exits
- ✓ Location of exit equipment for upper floor emergency escape

Emergency action plan narrative

Proposed rental postings that meets requirements of East Hope City Code Section 6-3, D 1-4

Applicable fees

I hereby certify that all the information, statements, attachments and exhibits submitted herewith are true to the best of my knowledge. I further grant permission to City of East Hope employees and representatives, elected or appointed officials to enter upon the subject land to make examinations, post the property or review the premises relative to the processing of this application.

Landowner's signature: _____ Date: _____

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