

Minutes of 9-14-2021 Regular Meeting/Public Hearing of the East Hope City Council

The Regular meeting of the East Hope City Council was called to order at 5:30 pm by Mayor Vernon Fleisher. Council members Joyce Butler, Don Wells, Amanda Delima and Debbie Field were present and constituted a quorum.

Audience Comments:

None

Approval of Minutes

Council member Fields moved to approve the regular meeting minutes of 8/10/2021, council member Wells seconded, and the motion carried 4-0.

Approval of Bills/Financial Report

Council member Butler moved to pay the August bills in the amount of \$18,257.59, council member Wells seconded, and the motion carried 4-0. The financial reports were reviewed.

Public Hearing:

Amend Fiscal Year 2021 Budget Hearing

Staff explained the need to increase this fiscal year's budget in the street fund by \$20,000 due to revenues coming in for the park and the expense of the playground equipment and veteran area that was not anticipated. Staff also explained to council the need to increase the water funds budget by \$10,000 due to unexpected water hookup revenues and expenses associated with that. Mayor Fleisher opened the public hearing to testimony from the audience, having none the hearing was closed. Council member Wells moved to suspend reading the proposed ordinance on three different days and have the title of proposed ordinance read once, council member Butler seconded and the motion carried 4-0. The clerk read the title once in full. Council member Butler moved to approve proposed ordinance 296, council member Field seconded and the motion carried on a roll call vote of Field, aye, Wells, aye, Butler, aye, Delima, aye (4-0).

Old Business

City Park Update & Playground Equipment Fundraiser

The playground equipment is scheduled for delivery next Monday, September 20th. It will need to be inventoried within 72 hours of receiving; the company has a strict policy if something is missing. Aspen Ridge has begun work on the center section of the park. They will be shaping the mounds, placing the rocks and installing the sprinkler system. The additional veteran tiles and brick pavers are both in the process of being engraved.

New Business

DEQ Letter of Interest for grant funding for Updated Feasibility Plan

Staff met with the city engineer to discuss the last year of service, upcoming funding opportunities and the upcoming chip seal project. DEQ has a grant funding opportunity for updating the City's feasibility plan. The last plan was adopted in 2013 and should be updated every 10 years. The primary focus would be on the distribution lines and the unaccounted-for water. A letter of interest needs to be submitted by January to be considered for this funding. Council member Wells motioned to move forward with submitting a letter of interest, council member Delima seconded and it carried 4-0.

Holiday Lighting Event Date

The city will hold its annual tree lighting celebration on December 3rd. Staff along with help from council will assess the existing lights and extension cords to see what is needed for replacement. Staff will also talk with Ryan Green about help with lights in the trees.

Property Line Adjustment Request 7-21, Michelle Ward, 513 Wellington Place

Staff summarized the report provided by Clare Marley the city's contracted planner for the property line adjustment that was requested by property owner Michelle Ward for lots 7a (513 Wellington Place) and 8a. Michelle Ward was in

attendance however council did not have any questions. After review of the request and the report provided by staff with the recommendation of approval council member Wells made a motion to approve. Wells moved to approve property line adjustment File #PLA07-21, A Replat of Shari's Addition to East Hope, Block 2, Lot 7 and the west 55 feet of Lot 8, with conditions as stated in the report, finding that it is in accord with the City of East Hope's zoning codes and ordinances and the standards of Section 12-5. Wells further moved to authorize the Mayor and City Clerk to sign the final plat, upon confirmation by staff that the plat is in accord with the approved property line adjustment decision, city final plat requirements, requested corrections, and state platting requirements. Council member Field seconded the motion and it carried 4-0.

Jennifer Jensen, 710 Lookout Blvd, Request for Extension on Variance 5-20 Issued 9/23/2020

Staff received a letter from Jennifer Jensen requesting an extension of time for the granted variance to build a raised walkway up to their gate. Their variance was issued on September 23 of 2020. A building permit for said walkway was also submitted on September 7, 2021 and is in the process of approval. The Jensen's were present and council did ask if they intended to build the walkway if the permit was issued and their response was yes. Council member Field moved to grant a 2 year extension, council member Delima seconded and the motion carried 4-0.

Contract Renewal with Ruen Yeager Associates for Planning & Zoning Administration

The contract with Ruen Yeager for Planning and Zoning Administration is up for yearly renewal running with the City's fiscal year. Council reviewed the contract with the updated hourly rates that were included in the new fiscal year budget. Council member Field moved to renew the contract with the updated hourly rates for fiscal year 2022, council member Wells seconded and the motion carried 4-0.

Staff Report

Planning and Zoning

No new building permits were received for the month of August. One new building permit was received at the beginning of September and is being processed. That brings the total building permits for the year to 7. An application has been submitted for a variance to allow a 15-foot front yard setback for a single-family residence on Donovan Lane. This application will be considered at a future public hearing, using quasi-judicial procedures. The public hearing will likely be held either October or November. Staff continues to work on the Mill Harbor and Wellington property line adjustments.

Streets/Water

No additional information to report.

Clerk

No additional information to report.

Announcements

Next regular meeting will be October 12th at 5:30 pm.

Council member Field moved to adjourn, council member Wells seconded and the meeting adjourned at 6:24 pm.

Vernon Fleisher, Mayor

Attest:

Christy Franck, City Clerk